## Steps to View and Print a What-If Report

- 1. Bring up Internet Explorer
- 2. Go to <u>www.nr.edu</u> and click on <u>My Accounts</u> (below the picture)
- 3. Scroll down and click on <u>http://nr.my.vccs.edu</u>
- 4. Login using username and password
- 5. Click on VCCS SIS: Student Information System
- 6. Click on <u>Student Center</u> which is located under the <u>Self Service</u> section
- 7. Under other academic click on What-If Report
- 8. Click on <u>Create New Report</u>
- 9. Select the <u>institution (New River Community College)</u>, <u>career (credit)</u>, and <u>catalog</u> <u>year</u> under career scenario. The catalog year will normally be the semester you began classes for this plan of study. If your semester is not available, select the one closest to that date.
- 10. Select the academic program of <u>curricular</u> under program scenario.
- 11. Select the area of study (or plan of study) under program scenario.
- 12. Leave all other options set to <u>n/a</u> or <u>none</u>.
- 13. Scroll down and submit request.
- Note: The What-If report is only a tool to help the student to evaluate academic progress. Please meet with your advisor to resolve any questions or discrepancies with the What-If report.