Support Staff

Meeting Minutes
November 10, 2009

I. Call to order

Brad Collins called to order the regular meeting of the Support Staff at 11:00am on November 10, 2009 in Room 165 in Godbey Hall.

II. Roll call

The following persons were present: Brad Collins, Linda Brillheart, Lynn Taylor, Odessa Shupe, Melissa Anderson and Misty McKinnon.

III. Open issues

1. Cookbooks: agree to sell books at the craft fair on December 2
2. Ask Angela Winn to send out reminder on Rada fundraiser to all of NRCC

IV. New business

1. Angie Covey has asked that we distribute Bulbs for children for Christmas- motioned was approved
2. Christmas Social will be held December 8 in the Edwards Board Room
   a. Everyone is asked to bring a food donation
   b. A gift exchange will take place a limit of $10 was set
3. An on-line auction for food items was discussed and approved
   a. Pat Johnston will be in charge of the auction
   b. Members will be asked to contribute food
   c. December 16 date was approved
4. Hilda Haga asked the Support Staff to furnish gas card for students in need, motioned was tabled

V. Next Meeting

December 1, 2009 – Patty Ryan will meet with Support Staff to discuss training opportunities for staff.

VI. Adjournment

Brad Collins adjourned the meeting at 12:00pm.

Minutes submitted by: Lynn Taylor