REGISTRATION/TUITION

Registration for spring semester classes begins Tuesday, November 11. You can register now for credit classes and delay payment until Wednesday, January 14.

Don’t forget that you must either have enough financial aid awarded to cover the tuition/fees or pay out-of-pocket for those classes by January 14. Otherwise, your classes will be dropped. After January 14, you’ll need to pay the same day you register.

Please see your advisor/counselor to register for your classes through the college’s online system.

To find out the status of your aid you may use the Student Information System (SIS):
1. Go to http://www.nr.edu and click on the “My Accounts” login in the middle of that page
2. Enter your username and password
3. Click on VCCS SIS 9.0: Student Information System
4. Click on Self-Service
5. Click on Student Center
6. Click on Account Inquiry
   If taking less than 12 credits, choose the award year 2015 and click “Update Pending Financial Aid”
7. You can also view your “To Do List”, “Outstanding Charges” and “Pending Financial Aid”

If you are unsure of the remaining balance after your anticipated aid you may call the Financial Aid Office. Then you can pay the balance of your tuition and fees online with a credit card or by going to the Business Office with cash or a check. Please be aware that if your enrollment level status changes (i.e., full-time, ¾ time, half-time, etc.) you may owe money toward your tuition.

TO CHARGE TEXTBOOKS

You can go directly to the NRCC Bookstore to charge your books Tuesday, January 20, through Monday, February 9. An identification card including a photo, student ID# and class schedule are required to charge textbooks (you will receive your student ID# during registration).

If you must drop classes, please do so by the last day to drop and receive a refund which is Monday, February 9. If you drop classes during this period, you must return textbooks/supplies to the bookstore or you will be billed for the charged items.

You’ll need your receipt before you can return any items to the bookstore. Note: Textbooks cannot be returned to the bookstore if the wrapping is removed; it is advised that you wait until after your first class meeting to remove wrap from textbooks.

If textbooks/supplies are not available, please ask the bookstore clerk to pre-bill your account.

BALANCE PAYMENTS

Your student account will be electronically credited with loan and grant funds. This means that any charges you owe the college, such as tuition and bookstore charges, will be paid first. Any remaining balance will either be directly deposited into your bank account or credited to your Refund Card. Please watch your email for additional details as this is a new process.

The target date for processing refunds is early April, but this date is tentative and cannot be guaranteed. Scholarship students, please make sure to contact the Foundation Office if your address changes.

NOTE: Financial aid cannot be received at two institutions in the same term.

IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 14</td>
<td>Wednesday - Delayed payment ends. Students who register early must pay by January 14 or classes will be deleted. After January 14, all students must pay the same day they register.</td>
</tr>
<tr>
<td>January 19</td>
<td>Monday - Martin Luther King, Jr., Day (College Closed)</td>
</tr>
<tr>
<td>January 20</td>
<td>Tuesday - Book charges begin</td>
</tr>
<tr>
<td>January 26</td>
<td>Monday - Classes begin</td>
</tr>
<tr>
<td>January 30</td>
<td>Friday - Last day to add class w/o Instructor approval</td>
</tr>
<tr>
<td>February 9</td>
<td>Monday - Last day to drop and receive refund</td>
</tr>
<tr>
<td>March 27</td>
<td>Tuesday - Last day to drop and receive “W” grade</td>
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QUESTIONS?

Stop by the Financial Aid Office in Rooker Hall or call 674-3615.