

**NEW RIVER COMMUNITY COLLEGE
DUBLIN, VIRGINIA**

COURSE PLAN

Course Number and Title: ENG 112 - College Composition II (3 cr.)

Prepared by: English Faculty Fall, 2018
(Date)

Approved by: *S. Tolbert-Hungo* Fall, 2018
(Interim Dean) (Date)

I. Course Description

Continues to develop college writing with increased emphasis on critical essays, argumentation, and research, developing these competencies through the examination of a range of texts about the human experience. Requires students to locate, evaluate, integrate, and document sources and effectively edit for style and usage. Prerequisite: Students must successfully complete [ENG 111](#) or its equivalent, and must be able to use word processing software. Lecture 3 hours per week. 3 credits

II. Introduction

ENG 112 will prepare students for all other expected college writing and for writing in the workplace by engaging the writing process, rhetoric, critical thinking, and research.

To enroll in ENG 112, students must successfully complete ENG 111 or its equivalent, and must be able to use word processing software.

III. Student Learning Outcomes

Upon successful completion of this course, the student will be able to:

- A. **PROCESS: ENG 112** will help students recognize that writing is a process that develops through experience and varies among individuals. Upon successful completion of the course, students will be able to meet the following objectives:
1. Engage in all phases of the writing process: prewriting, drafting, revising, editing, and reflecting.
 2. Incorporate reading and experience into their writing processes.
 3. Conform their texts to instructor-specified document formats.
 4. Create, save, and print texts using word processing technology.
- B. **RHETORIC: ENG 112** will teach students to recognize and apply rhetorical principles in order to improve the quality of their writing. Upon successful completion of the course, students will be able to meet the following objectives:

1. Write for a variety of rhetorical purposes
 2. Employ a clear focus that guides their choices of evidence, language, organization, and rhetorical and persuasive strategies.
 3. Effectively apply organizational strategies to open and close their texts and to move the reader between and within ideas, paragraphs, and sentences.
 4. Synthesize information from a variety of sources.
 5. Write a minimum of 15-20 pages of finished, graded text
 6. Write a text of a minimum of 1,000 words that incorporates documented research.
 7. Appropriately employ grammatical and mechanical conventions in the preparation of readable manuscripts.
- C. **CRITICAL THINKING: ENG 112** will develop students' ability to analyze and investigate ideas and to present them in well-structured prose appropriate to the purpose and audience. Upon successful completion of the course, students will be able to meet the following objectives:
1. Develop strategies for critical thinking, reading, and writing processes.
 2. Examine and analyze their experiences and readings as sources of material for writing.
 3. Competently read, summarize, analyze, evaluate, and write about college-level texts – their own and others' –of varying lengths.
 4. Examine subjects from multiple perspectives and formulate and express their own perspective.
 5. Apply their knowledge of composition to class discussions and peer response workshops.
- D. **GOAL FOUR: RESEARCH: ENG 112** will develop students' ability to locate, evaluate, use, and document information to support their thinking and writing. Upon successful completion of the course, students will be able to meet the following objectives:
1. Learn and apply methods of research, using primary and secondary sources in print and electronic formats.
 2. Identify the merit and reliability of sources.
 3. Appropriately employ the mechanics of introducing, integrating, and documenting source material.

IV. **Instructional Materials**

- A. No textbook is needed for this course

V. **Instructional Methods**

- A. Lecture and class activities
- B. Peer evaluation and group discussion
- C. Instructor/student conference

VI. **Course Content**

- The writing process: prewriting, drafting, revising, editing, reflecting

- Finding and narrowing a topic
- Purpose, audience, and voice
- Focus and unity
- Organization, including openings and closings
- Argumentative and persuasive strategies
- Locating print and electronic source material
- Evaluating sources and evidence
- Synthesizing sources
- Summary, paraphrase, and direct quoting
- Bibliography / list of works cited
- Clarity: syntax, semantics, and diction
- Sentence variety and coherence
- Critical self-awareness
- Critical reading
- Peer collaboration
- Grammar and mechanics
- Following assignment requirements
- Document design and appropriate format

VII. Evaluation

A. The final grade for the course will be determined as follows:

35% - Research project/s

35% - Minimum of three major argumentative papers

15% - Daily assignments and quizzes

15% - Final Exam

(The student will demonstrate the ability to read and paraphrase an article and correctly incorporate information into a short in-class paper. Also the student will exhibit knowledge of correct documentation within the paper.)

B. The following grading scale will be used:

A	=	90 - 100
B	=	80 - 89
C	=	70 - 79
D	=	60 - 69
F	=	0 - 59

NOTE: Evaluation and attendance policies may vary according to individual instructors. These policies will be distributed in each class at the beginning of the semester.

VIII. Attendance

Regular attendance at classes is required. When absence from a class becomes necessary, it is the responsibility of the student to inform the instructor prior to the absence whenever possible. The student is responsible for the subsequent completion of all study

missed during an absence. Any instruction missed and not subsequently completed will necessarily affect the grade of the student regardless of the reason for the absence.

XI. Cheating Policy

Cheating includes:

1. Giving or receiving information pertaining to tests; and
2. Plagiarizing, which is defined as taking and using as one's own the writing or ideas of another. (Definition adapted from the American Heritage Dictionary.)

Any student found cheating on an assignment may receive a grade of zero for that assignment with no opportunity to make it up. Blatant plagiarism can result in a grade of “F” for the course.

Personal electronic devices cannot be accessed during final exams, tests, and/or other assignments as indicated by the instructor.

X. Withdrawal Policy

Student Initiated Withdrawal Policy

A student may drop or withdraw from a class without academic penalty during the first 60 percent of a session. For purposes of enrollment reporting, the following procedures apply:

- a. If a student withdraws from a class prior to the termination of the add/drop period for the session, the student will be removed from the class roll and no grade will be awarded.
- b. After the add/drop period, but prior to completion of 60 percent of a session, a student who withdraws from a class will be assigned a grade of “W.” A grade of “W” implies that the student was making satisfactory progress in the class at the time of withdrawal, that the withdrawal was officially made before the deadline published in the college calendar, or that the student was administratively transferred to a different program.
- c. After that time, if a student withdraws from a class, a grade of “F” or “U” will be assigned. Exceptions to this policy may be made under documented mitigating circumstances if the student was passing the course at the last date of attendance.

A retroactive grade of “W” may be awarded only if the student would have been eligible under the previously stated policy to receive a “W” on the last date of class attendance. The last date of attendance for a distance education course will be the last date that work was submitted.

Late withdrawal appeals will be reviewed and a decision made by the Coordinator of Admissions & Records.

No-Show Policy

A student must either attend face-to-face courses or demonstrate participation in distance learning courses by the last date to drop for a refund. A student who does not meet this deadline will be reported to the Admissions and Records Office and will be withdrawn as a no-show student. No refund will be applicable, and the student will not be allowed to attend/participate in the class or submit assignments. Failure to attend or participate in a course will adversely impact a student's financial aid award.

Instructor Initiated Withdrawal

A student who adds a class or registers after the first day of class is counted absent from all class meetings missed. Each instructor is responsible for keeping a record of student attendance (face-to-face classes) or performance/participation (DE classes) in each class throughout the semester.

When a student's absences equal twice the number of weekly meetings of a class (equivalent amount of time for summer session), the student may be dropped for unsatisfactory attendance in the class by the instructor.

Since attendance is not a valid measurement for Distance Education (DE) courses, a student may be withdrawn due to non-performance. A student should refer to his/her DE course plan for the instructor's policy.

In accordance with the No-Show Policy, a student who has not attended class or requested/accessed distance learning materials by the last day to drop the class and receive a refund must be withdrawn by the instructor during the following week. No refund will be applicable.

When an instructor withdraws a student for unsatisfactory attendance (face-to-face class) or non-performance (DE class), the last date of attendance/participation will be documented. Withdrawal must be completed within five days of a student's meeting the withdrawal criteria. A grade of "W" will be recorded during the first sixty percent (60%) period of a course. A student withdrawn after the sixty percent (60%) period will receive a grade of "F" or "U" except under documented mitigating circumstances when a letter of appeal has been submitted by the student. A copy of this documentation must be placed in the student's academic file.

The student will be notified of the withdrawal by the Admissions and Records Office. An appeal of reinstatement into the class may be approved only by the instructor.

Any student found cheating on an assignment will receive, **at a minimum**, a grade of zero for that assignment with no opportunity to make it up. Blatant plagiarism can result in a grade of "F" for the course.

XI. Disability and Diversity Statements

If you are a student with a documented disability who will require accommodations in this course, please register with the Disability Services Office located in the Advising Center in Rooker Hall for assistance in developing a plan to address your academic needs.

The NRCC community values the pluralistic nature of our society. We recognize diversity including, but not limited to, race, ethnicity, religion, culture, social class, age, gender, sexual orientation and physical or mental capability. We respect the variety of ideas, experiences and practices that such diversity entails. It is our commitment to ensure equal opportunity and to sustain a climate of civility for all who work or study at NRCC or who otherwise participate in the life of the college.

Evacuation Procedure: Please note the evacuation route posted at the classroom doorway. Two routes are marked in case one route might be blocked.