New River Community College Guidelines for Submitting Third-Party Disability Documentation

To support a student’s request for accommodations, a medical professional’s letter should include:

1) Medical professional’s name, contact information, credentials and area of specialty

2) Description of tests, assessments and/or evaluations performed on the student’s behalf

3) Description of disability and specific diagnoses

4) Description of disability-related impairments and any recommended accommodations allowing the student to fully and equally participate in their educational program