Faculty Assembly Meeting
MINUTES
December 6, 2018
Godbey 145 (Art Room)

1. Call to Order – Amber Clark
   Amber welcomed all faculty to the meeting and we shared a potluck lunch before starting the meeting.

2. Review and approval of minutes from last meeting
   The minutes from the November meeting were reviewed and approved as submitted, and copies were available at the meeting.

3. Treasurer’s Report – Ellen Oliver
   The balance in the treasury is $1282.12 as of November 30, 2018, and copies of the Treasurer’s Report were available at the meeting. Ellen is taking dues payments ($10/member for full time, $5/member for part-time) and Support Staff Luncheon donations ($20/member suggested). Feel free to leave your payments in her mailbox and she will get you a receipt.

4. Family Fun Festival – Amber Clark
   The Family Fun Festival will be held on Saturday, March 2, 2019, in Edwards 117. Cindy mentioned that we may be able to get a Physics demo from a team at Virginia Tech if we have the space. Amber said she’d ask the Nursing folks if they still want to do their Health Table. If not, there may be space for the Physics group. Cindy will check with them to see how much space they would need.

5. CFAC Updates – Cindy Wynne
   Cindy reported on several topics that were discussed at the last CFAC meeting:
   1. Office Hours: Some faculty feel that the 10-hour-per-week requirement is onerous and asked if more virtual office hours could be held by professors who teach online. Others asked if time spent advising student clubs or organizations could count. The Chancellor said we could “blow up” the office hours concept and reconsider it. A committee was appointed to look into the issue.
   2. RIFs: Many colleges are being affected by Reductions in Force because of fewer FTEs due to lower enrollment. Some faculty wanted there to be an option for faculty RIFed at one college to be able to apply for an open position at another college before the position was advertised. They wanted there to be an internal process, more like a transfer, that works for employees. There was discussion, but no conclusions.
   3. Leadership: The VCCS is eliminating the Vice Chancellor position and combining other positions as form of restructuring the VCCS leadership to be more cost-effective. Also there has been a higher than usual amount of turnover at the college president level; currently 11 of 23 college presidents have served for one year or less.
   4. Dual Enrollment: There is a concern among some VCCS faculty that the dual enrollment delivery in the high school may be less rigorous than at the college. Sharon Morrisey (Vice Chancellor for Academics and Workforce) said that the push will be for VCCS faculty to oversee the delivery of dual enrollment courses at their local high schools.
   5. Direct Placement: Eleven colleges will be piloting a direct placement model for English and Math, but there is no start date for the pilot yet, other than that it will not be Fall 2019, but later than that. Nothing more has been reported yet on this initiative.

6. QEP Survey Reminder – Amber Clark
   Amber reminded us to facilitate the QEP survey for our students if we haven’t already. It is due by December 14, and they only need to do it once. Please send a reminder email to your online students and post it in Blackboard,
and consider giving the students time during class to complete it in your face-to-face classes. It takes about 10 minutes, and they will need their student ID number to take it.

Respectfully submitted by Ellen Oliver, Secretary