

# Faculty Assembly Meeting

## MINUTES

November 6, 2014

1. Call to Order

Mrs. Cindy Wynne welcomed all faculty to the meeting and thanked the math department for providing lunch.

2. IEC Presentation

Tammy Parks shared pictures and stories from her Summer 2014 study abroad trip to Italy. In Summer 2015, there will be a study abroad trip to London, England, and Scotland. Tammy asked fellow faculty members to share information about this opportunity with students.

3. Reminder – International Education Week

Heidi Morehead demonstrated the new International Education Web site (<http://www.nr.edu/iec/>). A few highlights include a section called “What in the World?” which is designed to share current events from around the world, teaching resources, and links to current and past Diffusion newsletters.

Heidi and Cindy shared information about the events planned in observance of International Education Week (the week of Nov. 17). Events planned include:

- Nov. 18 – encourage students to wear international attire. Also, food from The Cellar in Blacksburg will be available on campus from 11 a.m. until 2 p.m. The Multicultural Club will be selling baked goods during that time as well.
- The NRCC Library will have an International Education-themed display

4. Review and Approval of October Minutes

The minutes from the October meeting were reviewed and approved as submitted.

5. Treasurer’s Report

The balance in the treasury is \$561.08 as of November 1, 2014.

6. Approval of Academic Calendar

Copies of the proposed academic calendar for 2015-16 were distributed and discussed. A motion to approve the calendar as proposed was unanimously opposed. Recommended changes include:

- Inservice and Research Days – The group made a recommendation that the proposed Faculty Research days on October 14-16 and January 4 be changed to Faculty Inservice days and the proposed Faculty Inservice days on November 23-25 and March 8 be

changed to Faculty Research days. A motion to approve this recommendation was made and seconded. The motion carried unanimously. Cindy Wynne agreed to discuss this recommendation with the deans.

- 2-3 Year Academic Calendar – The group discussed and agreed that it would be beneficial for planning purposes to have an academic calendar that is two or three years out. Nancy Evans, member of the Academic Calendar Committee, stated that the idea was discussed, but no decisions were made. She agreed to make the suggestion during the next committee meeting.

#### 7. Update on Textbook Purchases by Faculty

During last month's meeting, the LPN faculty described their issues with getting desk copies from publishers. Since NRCC's bookstore primarily buys books from secondary sources, the publishers are not as willing to provide desk copies. As a follow-up, Sarah discussed this issue with Dr. Janice Shelton. She was informed that faculty who need desk copies of textbooks are to first make the request with the publisher. If the publisher is unwilling to provide the needed textbooks, faculty are to contact their deans before charging the divisions for a book at the bookstore.

#### 8. CFAC Update

Brian Clark, NRCC's CFAC representative, is currently attending the fall CFAC meeting in Richmond. Cindy Wynne shared information about one of the agenda items being discussed at the CFAC meeting – a proposed policy on familial and consensual relationships between faculty and students. Brian will discuss this policy in more detail during a future meeting.

#### 9. December Meeting

The December Faculty Assembly will be the annual holiday potluck event held in R228 on December 4<sup>th</sup>.

Submitted by Amber Clark