

## Faculty Assembly Meeting

### MINUTES

October 2, 2014

1. Call to Order

Sarah Tolbert-Hurysz welcomed faculty to the meeting and thanked the social sciences faculty for providing lunch.

2. Review and approval of September Minutes

The minutes from the September meeting were reviewed and approved as submitted.

3. Treasurer's Report

The balance in the treasury is \$386.08 as of October 1, 2014.

4. Update on Academic Calendar for 2015-2016

Copies of the proposed academic calendar for 2015-16 will be distributed and discussed during the November meeting.

5. Bookstore Concerns and/or Questions (Caroline Abbott and Jutta Green)

Faculty members were asked to share any concerns and/or questions that need to be addressed during the upcoming Bookstore Advisory Committee meeting. Several faculty have faced issues with textbook availability (not enough books being ordered). The LPN faculty encountered problems getting desk copies from publishers of books for tutors and adjunct faculty. Since NRCC's bookstore primarily buys books from secondary sources, the publishers are not willing to provide desk copies. Sarah agreed to discuss this issue with the deans.

6. Member Vote on Fees/Donations for 2014-2015

During last month's meeting, there was discussion about increasing Faculty Assembly Dues and Support Staff Luncheon contributions. After a brief dialog, a motion to keep Faculty Assembly Dues the same (\$10 for full-time and \$5 for adjuncts) but increase the Support Staff Luncheon contribution (\$20 for full-time and \$10 for adjuncts) was made and seconded. The motion was unanimously approved.

7. VCCS Professional Development Committee Update (Amber Clark)

Information about several professional development opportunities was shared with the group. The VCCS Office of Professional Development recently purchased access to Magna Commons for all VCCS faculty and staff. Magna Commons is an online repository for webinars and presentations about topics related to teaching and learning. In addition, the Call for Proposals for next year's New Horizons Conference opened October 1. The deadline to submit presentation proposals is noon on November 10. For a complete list of professional development opportunities offered by the VCCS Office of Professional Development, visit <http://www.vccs.edu/careers/office-of-professional-development>

8. CFAC Updates (Brian Clark)

Details about the recent state budget reductions were shared. For fiscal year 2015, NRCC will experience a 2.2% budget decrease.

9. "Be the Good" Volunteer Event Committee Sign-up (Cindy Wynne)

Cindy Wynne circulated a committee sign-up sheet for faculty members interested in brainstorming ideas and planning an event to take place the weekend of April 11-12 in remembrance of the mall shooting.

10. Other Items

Tammy Parks solicited input from the group about offering a training session on online portfolio formation for the Faculty Evaluation Plan. The training would take place during spring inservice. Faculty members present were enthusiastic about the training opportunity.

Sarah Tolbert-Hurysz mentioned the need to update the current Faculty Assembly Constitution. A committee may be formed in the near future to discuss updates/revisions.

Submitted by Amber Clark