

**Faculty Assembly Meeting  
MINUTES  
September 7, 2017  
Pavilion outside Godbey Hall**

1. Call to Order – Amber Clark

Amber welcomed all faculty to the meeting and thanked everyone for providing lunch. FA provided burgers, and everyone else brought a dish to share.

2. Review and approval of April Minutes

The minutes from the April meeting were reviewed and approved as submitted.

3. Treasurer's Report – Ellen Oliver

The balance in the treasury is \$904.01 as of August 31, 2017. Ellen is taking dues payments (\$10/member for full time, \$5/member for part-time) and Support Staff Luncheon donations (\$20/member suggested). Feel free to leave your payments in her mail box and she will get you a receipt.

4. Selection of Division Representatives for the Faculty Assembly's Executive Committee

From the Arts & Sciences department, Paige Cash and Ted Farmer agreed to serve on the Executive Committee. Amber will ask for reps from the Business & Technologies department.

5. Lunch Sign-Up

Lunches for this year's Faculty Assembly meetings will be provided by:

- October – Math cluster
- November – Business/Marketing/Accounting cluster
- December – Holiday pot luck
- February – English cluster
- March – Sciences cluster
- April – History/Sociology/Psychology/Art/Human Services cluster

6. Mall Site connection for FA meetings?

Amber will ask Katie Bisset for a room at the Mall site for us to use for the FA meeting, and she'll ask Brian Clark to be in charge of making the connection via Blackboard Collaborate each month. The link to join the meetings is: <https://us.bbcollab.com/guest/6e002808ea4042cd9ab88627f06c5c89>. Anyone can join from anywhere!

7. Family Fun Festival – Date?

Ellen suggested February 24, 2018, and has confirmed with Carmen to reserve Edwards 117 for that day.

8. Amber took suggestions for future FA meeting agenda items. Meetings will be held on the first Thursday of every month, so the next meeting will be October 5.

Respectfully submitted by Ellen Oliver, Secretary