

**Faculty Assembly Meeting**  
**MINUTES**  
**February 2, 2017**  
**Godbey 145 (Art Room)**

1. Call to Order – Cindy Wynne

Cindy welcomed all faculty to the meeting and thanked the science group for providing lunch.

2. Review and approval of December Minutes

The minutes from the December meeting were reviewed and approved as submitted.

3. Treasurer's Report – Ellen Oliver

The balance in the treasury is \$902.55 as of January 31, 2017. Ellen is taking dues payments (\$10/member for full time, \$5/member for part-time) and Support Staff Luncheon donations (\$20/member suggested). Feel free to leave your payments in her mail box and she will get you a receipt.

4. Family Fun Festival – Cindy Wynne

We decided to use Faculty Assembly funds to purchase the gift cards for door prizes instead of getting reimbursed through the college as there were issues with this in the past. The FFF committee decided to meet on 2.16.17 from 11 to 12 in the Art room to finalize details. The division of labor is working – folks are each doing their part to make it a success again this year.

5. QEP Updates – Jill Williams & Fritz Streff

Jill & Fritz reported on the QEP ("First Semester Experience"), which will be implemented Summer 2018. We discussed the draft of the plan and offered comments and suggestions to Jill & Fritz. They will take our feedback to the QEP committee for further development.

Respectfully submitted by Ellen Oliver, Secretary