INSTRUCTOR INFORMATION

Name: Dr. Pablo Chalmeta  
Phone: 540-674-3600, ext. 4266 (or 4115)  
Email: pchalmeta@nr.edu  
Office: Godbey Hall, Room 48 (or Mall 115A)  
Website: www.nr.edu/chalmeta

COURSE DESCRIPTION

Description: Presents college algebra, matrices, and algebraic, exponential, and logarithmic functions. Prerequisites: a placement recommendation for MTH 163 and Algebra I, Algebra II, and Geometry or equivalent. (Credit will not be awarded for both MTH 163 and MTH 166.)

Credits: 3  
Submissions: 1 per lesson  
Assessments: 5 + Pretest  
Proctored Assessments: 5  
Online Activities: Required

COURSE MATERIALS


Software: Enhanced WebAssign (bundled with new text from bookstore)

Calculator: A scientific calculator is recommended. The testing centers on campus will provide TI-30X IIS calculators for you to use on the test. ONLY the testing center issued calculator will be allowed on the test, no exceptions.

Note: NRCC assumes no liability for virus, loss of data, or damage to software or computer when a student downloads software for classes.

Additional resource materials for some NRCC classes can be found on the NRCC Web-based learning site at www.nr.edu/learninglinks.

The Student’s Guide to Distance Education is available at http://www.nr.edu/de/pdf/stuguide.pdf.
COURSE INFORMATION

Prepared By: Pablo Chalmeta                   Approved By: Carol Hurst

A. INTRODUCTION

This is a Distance Education course designed specifically for those students whose learning styles are best served by providing instructional opportunities beyond the traditional classroom setting.

This course presents college algebra, matrices, and algebraic, exponential, and logarithmic functions.

B. COURSE OBJECTIVES

Upon the successful completion of this course, the student will be able to:
1. Work with integral and rational exponents.
2. Work with radicals.
3. Simplify algebraic expressions.
4. Demonstrate proficiency with a graphing calculator.
5. Work with algebraic expressions.
7. Recognize interval notation.
8. Solve linear equations and applications involving linear equations.
9. Solve absolute value equations and inequalities.
10. Solve non-linear inequalities. (Polynomial and rational)
11. Solve quadratic equations.
12. Solve equations which are reducible to quadratic form.
13. Sketch the graph of linear equations.
14. Sketch the graph of polynomial equations.
15. Sketch the graph of rational equations.
17. Determine the domain and range of a function.
18. Evaluate functions.
19. Find the inverse of a one-to-one function.
20. Apply functions.
21. Determine zeros of polynomial functions using synthetic division and rational zero theorem.
22. Do composition of functions.
23. Approximate real zeros of a polynomial function.
24. Identify exponential functions.
25. Apply exponential functions.
26. Convert exponential equations to and from logarithmic equations.
27. Solve exponential equations.
28. Solve logarithmic equations.
30. Solve systems of equations involving second-degree equations.
31. Perform matrix addition.
32. Perform scalar multiplication of matrices.
33. Perform matrix multiplication.
34. Find the inverse of a square matrix.
35. Use matrix equations to solve systems of equations.
36. Identify the parts of a parabola.
37. Sketch the graph of a parabola.
38. Find the equations of a parabola, given conditions.
39. As 36 for ellipse.
40. As 37 for ellipse.
41. As 38 for ellipse.
42. As 36 for hyperbola.
43. As 37 for hyperbola.
44. As 38 for hyperbola.
45. Perform translation of axes for conics.

C. COURSE CONTENT

Math 163 presents college algebra, matrices, and algebraic, exponential, and logarithmic functions.

D. INSTRUCTIONAL PROCEDURES

Testing: Tests must be taken in the DE Testing Center in Martin Hall, at the NRV Mall Site, or through an approved proctor. Please take the tests on or before the scheduled dates to remain on track for successful completion of this course. Refer to the Testing Information folder in Blackboard for more information about on and off campus testing.

The testing centers on campus will provide TI-30X IIS calculators for you to use on the test. ONLY the testing center issued calculator will be allowed on the test, no exceptions.

Graded tests will be kept in the student's folder in the DE Testing Center or at the NRV Mall site, depending on where the student requested it be housed. Students can contact their instructor through a variety of avenues: phone, voice mail, E-mail, mail, face-to-face during office hours, or by appointment.

General announcements for the course will occur on an as-needed basis. Updates to course information and test solutions can be found in Blackboard http://learn.vccs.edu. Updates to course information will also be done through the course webpage at http://www.nr.edu/chalmeta

E. GRADING/EVALUATION

Homework: Giving your best effort on homework is the single best thing you can do to help your mathematics. As such, the homework will be submitted through the Enhanced WebAssign software and will count for a significant portion of the grade (20%). The Tutoring Connection on the main campus also has qualified tutors who can work with you on a regular basis.

Tests. There will be four (4) written tests given during the semester. There will be no make up tests. Any missed test will receive the score of “0”. See Final Exam below. Tests may be taken early with reasonable notice. The average on all tests will count as 60% of the course grade.

Final Exam. There will be one comprehensive final given during finals week. The score on the final can also be used to replace the lowest test score (including any missed test.) The final will count as 20% of the course grade.
**Calculator:** A scientific calculator is recommended. The testing centers on campus will provide TI-30X IIS calculators for you to use on the test. ONLY the testing center issued calculator will be allowed on the test, no exceptions.

The final grade for the course will be determined as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Written Tests (4)</td>
<td>60%</td>
</tr>
<tr>
<td>Homework</td>
<td>20%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>20%</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td>100%</td>
</tr>
</tbody>
</table>

**Grading Scale:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Final Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>D</td>
<td>60-69</td>
</tr>
<tr>
<td>F</td>
<td>0-59</td>
</tr>
</tbody>
</table>

**NOTES on grading and tests:**
1. If the school is closed on a test day, then the test will be due on the first day the school opens.

2. Keep in mind that you might hit a trouble spot somewhere, so you should MOVE AS FAST AS YOU COMFORTABLY CAN, BUT AS SLOWLY AS YOU NEED, in order to meet the deadlines for the written tests. The written tests **MUST** be taken on or before the scheduled dates; however, you’ll be free to “work ahead.”

3. The testing centers on campus will provide TI-30X IIS calculators for you to use on the test. ONLY the testing center issued calculator will be allowed on the test, no exceptions.

4. I do not curve grades. I do not “give” grades. You earn what you get, so plan to work accordingly.

**F. EMAIL POLICY**

If you send me an e-mail, you MUST use your VCCS issued email address and include a descriptive subject line. Please remember to use complete sentences and follow the rules of grammar. Do not expect a prompt reply to your e-mails concerning last minute questions about an exam the next day. I will respond to your email within 24 hours.
G. WITHDRAWAL POLICY

Student Initiated Withdrawal Policy
A student may drop or withdraw from a class without academic penalty during the first sixty percent (60%) of a session. For purposes of enrollment reporting, the following procedures apply:

a. If a student withdraws from a class prior to the termination of the add/drop period for the session, the student will be removed from the class roll and no grade will be awarded.

b. After the add/drop period, but prior to completion of sixty percent (60%) of a session, a student who withdraws or is withdrawn from a course will be assigned a grade of "W." A grade of “W” implies that the student was making satisfactory progress in the class at the time of withdrawal, that the withdrawal was officially made before the deadline published in the college calendar, or that the student was administratively transferred to a different program.

c. After that time, if a student withdraws from a class, a grade of "F" will be assigned. Exceptions to this policy may be made under documented mitigating circumstances if the student was passing the course at the last date of attendance.

A retroactive grade of “W” may be awarded only if the student would have been eligible under the previously stated policy to receive a “W” on the last date of class attendance. The last date of attendance for a distance education course will be the last date that work was submitted.

Late withdrawal appeals will be reviewed and a decision made by the Coordinator of Student Services.

Instructor Initiated Withdrawal
Students who have not posted ALL materials by the last day to drop the class and receive a refund must be withdrawn by the instructor during the following week. No refund will be applicable.

The instructor will withdraw students who have not completed ALL assignments on Blackboard by the last day to receive a “W”.

If you do not have a passing grade by the drop date, I may withdraw you from the class.

No-Show Policy
A student must either attend face-to-face courses or demonstrate participation in distance learning courses by the last date to drop for a refund. A student who does not meet this deadline will be reported to the Admissions and Records Office and will be withdrawn as a no-show student. No refund will be applicable, and the student will not be allowed to attend/participate in the class or submit assignments. Failure to attend or participate in a course will adversely impact a student’s financial aid award.

H. CHEATING/PLAGIARISM POLICY

A grade of zero will be awarded to any writing assignments or tests that show cheating or plagiarism. To plagiarize is “To use and pass off as one’s own the ideas or writings of another.” (Definition adapted from the American Heritage Dictionary.) Remember that plagiarism includes lifting words or ideas from Internet sites, as well as copying from print sources.
I. **DIVERSITY STATEMENT**

The NRCC community values the pluralistic nature of our society. We recognize diversity including, but not limited to, race, ethnicity, religion, culture, social class, age, gender, sexual orientation and physical or mental capability. We respect the variety of ideas, experiences and practices that such diversity entails. It is our commitment to ensure equal opportunity and to sustain a climate of civility for all who work or study at NRCC or who otherwise participate in the life of the college.

New River Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Mark C. Rowh, Vice President for Workforce Development and External Relations, 217 Edwards Hall, 540-674-3600, ext. 4241.

J. **DISABILITY STATEMENT**

If you are a student with a documented disability who will require accommodations in this course, please register with the Center for Disabilities Services located in the Counseling Center in Rooker Hall for assistance in developing a plan to address your academic needs.