

# Support Staff Minutes

## September 15, 2011

The Support Staff meeting convened at 11:00 a.m. in the IT Chat Room. Support Staff Board members present were: Odessa Shupe (chair), Tish Fox, Teresa Jones, Gail Martin, Misty McKinnon, Kathy Ridpath, Lynn Taylor, and Angela Winn.

### Agenda Items:

#### 1. Picture Contest/Balloons for New Staff

Members discussed the picture contest that will be held the week of September 19. Four baby pictures from the board will be posted numbering 1-4. Support Staff will email their choices to Misty McKinnon who will keep a tally and announce the winner. The pictures will only be posted for about three days and then the winner announced. The winner will be drawn from all correct entries. Ideas for prizes were discussed with choices being a gift card to either Subway or Applebee's.

A balloon, card and support staff brochure will be given to the two new staff members this week.

#### 2. Fundraisers

Members discussed various fund-raising activities. The following sales were considered:

- Wreaths
- Chili
- Flower bulbs
- Candles
- Pizza kits
- Baked Potatoes

It was decided to have a chili sale on October 17. Kathy Ridpath will send out the email to the support staff for donations on Friday, September 16. The commitments should be given to her by September 30. The proceeds will go towards shipping for the care packages.

Members discussed the possibility of holding a raffle the first part of November. Local businesses would need to be contacted for donations.

It was suggested to put information about the cookbooks in the Alumni Newsletter. This suggestion will be followed up with the person responsible for the newsletter.

#### 3. Care Package Items – Marine Note

A marine who was part of the platoon that received a care package sent a letter of thanks to the support staff.

It was suggested to participate in the cards for troops this year. An email will be sent to the support staff for possible soldier contacts.

**4. Brochures**

Members discussed the brochure and decided that no changes were needed.

**5. Constitution Revision**

Members discussed the policy for amending the Constitution if necessary. It was established that the Constitution posted on the NRCC website was current.

There being no further business, the meeting was adjourned at 12:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kathy Ridpath". The signature is written in a cursive, flowing style.

Kathy Ridpath  
Secretary/Treasurer