

Support Staff

Meeting Minutes

November 10, 2009

I. Call to order

Brad Collins called to order the regular meeting of the **Support Staff** at **11:00am** on **November 10, 2009** in **Room 165 in Godbey Hall**.

II. Roll call

The following persons were present: Brad Collins, Linda Brillheart, Lynn Taylor, Odessa Shupe, Melissa Anderson and Misty McKinnon.

III. Open issues

1. Cookbooks: agree to sell books at the craft fair on December 2
2. Ask Angela Winn to send out reminder on Rada fundraiser to all of NRCC

IV. New business

1. Angie Covey has asked that we distribute Bulbs for children for Christmas- motioned was approved
2. Christmas Social will be held December 8 in the Edwards Board Room
 - a. Everyone is asked to bring a food donation
 - b. A gift exchange will take place a limit of \$10 was set
3. An on-line auction for food items was discussed and approved
 - a. Pat Johnston will be in charge of the auction
 - b. Members will be asked to contribute food
 - c. December 16 date was approved
4. Hilda Haga asked the Support Staff to furnish gas card for students in need, motioned was tabled

V. Next Meeting

December 1, 2009 – Patty Ryan will meet with Support Staff to discuss training opportunities for staff.

VI. Adjournment

Brad Collins adjourned the meeting at **12:00pm**.

Minutes submitted by: Lynn Taylor