

FALL 2017

FINANCIAL AID

REGISTRATION PROCEDURES

NEW RIVER COMMUNITY COLLEGE, 5251 COLLEGE DRIVE, DUBLIN, VIRGINIA 24084 1-855-874-6689

REGISTRATION/TUITION

Registration for fall semester classes begins Tuesday, April 18. You can register for credit classes and delay payment until Wednesday, August 16.

Don't forget that you must either have enough financial aid awarded to cover the tuition/fees or pay out-of-pocket for those classes by August 16. Otherwise, your classes will be deleted. After August 16, you'll need to pay the same day you register.

Please see your advisor/counselor to register for your classes through the college's online system.

To find out the status of your aid you may use the Student Information System (SIS):

1. Go to <http://nr.my.vccs.edu>
2. Enter your username and password
3. Click on VCCS SIS 9.0: Student Information System
4. Click on Self-Service
5. Click on Student Center
6. Click on Account Inquiry
If taking less than 12 credits, choose the award year 2018 and click "Update Pending Financial Aid"
7. You can also view your "To Do List", "Outstanding Charges" and "Pending Financial Aid"

If you are unsure of the remaining balance after your anticipated aid you may call the Financial Aid Office. Then you can pay the balance of your tuition and fees online with a credit card or by going to the Business Office with cash or a check. Please be aware that if your enrollment level status changes (i.e., full-time, 3/4 time, half-time, etc.) you may owe money toward your tuition.

Financial Aid Course Audit Information (FACA)

Financial aid may only be applied to courses required for completion of your program of study. If you register for a class that does not meet this requirement, you will receive an email instructing you to drop the course or pay out of pocket for the ineligible course(s). Students are responsible for dropping ineligible courses. Please monitor your NRCC email and take action immediately, if this is the case.

TEXTBOOKS

You can go directly to the NRCC Bookstore to charge your books Monday, August 14, through Tuesday, September 12. An identification card including a photo, student ID# and class schedule are required to charge textbooks (you will receive your student ID# during registration).

If you must drop classes, please do so by the last day to drop and receive a refund which is Tuesday, September 12. If you drop classes during this period, you must return textbooks/supplies to the bookstore or you will be billed for the charged items.

You'll need your receipt before you can return any items to the bookstore. **Note:** Textbooks cannot be returned to the bookstore if the wrapping is removed; it is advised that you wait until after your first class meeting to remove wrap from textbooks.

Bookstore Online Charges

Financial aid is available as a payment option on the NRCC Bookstore website - www.newrivershop.com.

- The bookstore authorization form must be filled out completely and legibly, signed and emailed back to the bookstore before your order can be processed. The link to this form and more pertinent information can be found on the bookstore website when you choose F/A as your payment option.
- This payment option is only available during the normal Financial Aid charge period.
- Items not allowed to be purchased with Financial Aid funds will be cancelled from your order.
- Financial Aid will only pay for books that are required for your program of study. If you have received a message regarding "financial aid ineligible courses," you must pay for books for the ineligible courses, out of pocket.

REFUNDS

Your student account will be electronically credited with loan and grant funds. This means that any charges you owe the college, such as tuition and bookstore charges, will be paid first. Any remaining balance will either be directly deposited into your bank account or credited to your Refund Card. Please register at <https://nrchoice.afford.com>.

The target date for processing refunds is early November, but this date is tentative and cannot be guaranteed.

Please be sure your mailing address is correct and up-to-date in the Admissions Office.

Scholarship students, please make sure to contact the Foundation Office if your address changes.

NOTE: Financial aid cannot be received at two institutions in the same term.

IMPORTANT DATES

April 18 - Tuesday Fall registration begins
August 16 - Wednesday Delayed payment ends. -- Students who register early must pay by Aug. 16 or their classes will be deleted.
After Aug. 16, all students must pay the same day they register.
August 21 - Monday Book charges begin
August 28 - Monday Classes begin
September 1 - Friday Last day to add class without instructor approval
September 12 - Tuesday Last day to drop and receive refund
October 31 - Tuesday Last day to drop and receive "W" grade

QUESTIONS?

Stop by the Financial Aid Office in Rooker Hall or call 1-855-874-6689