

Adjustment Request for Federal Direct Student Loan

To request an adjustment to your Federal Direct Student Loan, this form must be completed in its entirety. You must indicate which loan you would like to reduce, cancel or increase; the amount of the adjustment; and the term in which the adjustment should take place.

_____ Student's Name	_____ Application Award Year	
_____ EMPLID #	_____ SSN	
_____ Best Daytime Phone #	_____ Email	
_____ Street Address		
_____ City	_____ State	_____ Zip Code

I am requesting the Financial Aid Office adjust my Federal Direct Student Loan amount. If I am fully canceling the Fall term loan(s), I understand the lender will also cancel future disbursements. To have the loan reinstated I will need to complete additional paperwork.

<p><u>Step 1:</u> <u>Action</u></p> <p><input type="checkbox"/> Cancel my Entire Loan</p> <p><input type="checkbox"/> Reduce my Loan by this amount \$ _____</p> <p><input type="checkbox"/> Increase my Loan by this amount \$ _____</p>	<p><u>Step 2:</u> <u>Type of Loan</u></p> <p><input type="checkbox"/> Subsidized</p> <p><input type="checkbox"/> Unsubsidized</p> <p><input type="checkbox"/> PLUS</p>	<p><u>Step 3:</u> <u>Applicable Term</u></p> <p><input type="checkbox"/> Summer 20__</p> <p><input type="checkbox"/> Fall 20__</p> <p><input type="checkbox"/> Spring 20__</p>
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I understand that my request for a loan adjustment will not be processed until the Financial Aid Office has the results of my FAFSA and have completed the verification process, if required. New River Community College will also enforce the regulation that students must maintain at least half-time enrollment in order to receive disbursements of any loan funds.

By signing this certification, I authorized the college to take the appropriate action based upon my request.

Signature

Date