

Bomb Threat Report Form

INSTRUCTIONS: **BE CALM, BE COURTEOUS, LISTEN, AND DO NOT INTERRUPT THE CALLER. NOTIFY SUPERVISOR/SECURITY OFFICER BY PREARRANGED SIGNAL WHILE CALLER IS ONLINE.**

Date _____ Time _____

Caller ID of Caller: _____

Exact Words of Person Placing Call:

Questions to Ask:

1. When is the bomb going to explode? _____
2. Where is the bomb right now? _____
3. What kind of bomb is it? _____
4. What does it look like? _____
5. Why did you place the bomb? _____

TRY TO DETERMINE THE FOLLOWING (CIRCLE AS APPROPRIATE)

Caller's Identity: Male Female Adult Juvenile Age ___ Yrs.

Voice: Loud Soft High Pitch Deep Raspy Pleasant Intoxicated Other _____

Accent: Local Not Local Foreign Region

Speech: Fast Slow Distinct Distorted Stutter Nasal Slurred Lisp

Language: Excellent Good Fair Poor Foul Other _____

Manner: Calm Angry Rational Irrational Coherent Incoherent

Deliberate Emotional Righteous Laughing Intoxicated

Background Noise: Office Machines Factory Machines Trains Animals

Music Quiet Voices Airplanes

Street Traffic Party Atmosphere Other _____

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ADDITIONAL INFORMATION:

Person Receiving Call

