Radford County ACCE Community Service Hours

Time Sheet

ACCE Student Name:	
ACCE Student Phone #:	
ACCE Student VCCS Email:	

Contact Information – Hours will be verified by ACCE Coordinator

Work Site Location:	
Work Site Supervisor Name:	
Work Site Supervisor Email:	
Supervisor Phone #:	

Please complete a separate form per site location.

Date	Start Time	End Time	Hours Worked	Supervisor Signature

Total Hours Submitted per Sheet: _____

August 15th - at LEAST **40 hours** due

January 5th - second 40 hours due (**FULL 80 HOURS COMPLETED**)

YOU ARE ENCOURAGED TO COMPLETE ALL HOURS BY THE AUGUST 15 DEADLINE.

Please email complete timesheet to Jamie Little a jolittle@rcps.org

PLEASE DO NOT DROP OFF TIME SHEET AT NRCC.

By emailing the timesheet you will have a copy for your records.